



*FOOTHILL COLLEGE*

**PRESIDENT'S ROUNDTABLE  
TOYON ROOM  
MINUTES OF MEETING  
October 24, 2007**

**Members**

**Present:** Sarah Snow, Anthony Gooran, Shirley Barker, Martha De La Cerda, David Garrido, Art Hand, Mary Hawkins, Pat Hyland, Judy Miner, John Mummert, Mike Murphy, Leslye Noone, Eloise Orrell, Jay Patyk, Roberto Sias, Karen Smith, Greg Stoup.

**Members**

**Absent:** Kreiss Brock, Maureen Chenoweth, Dolores Davidson, Ach'sah Harris, Judi McAlpin, Roseann Myers, Leticia Serna, Janet Spybrook, Paul Starer.

The President calls the meeting to order at 1:36 p.m.

**Introductions**

**Of new  
Members:**

<b><u>Basic Skills:</u></b>	Leslye Noone, Antinea Chair
<b><u>Development &amp; Retention:</u></b>	Karen Smith, Devi Boda
<b><u>Student Recruitment &amp; Outreach:</u></b>	John Mummert, William Chu
<b><u>Voc Ed Programs &amp; Services:</u></b>	Elise Orrell, Mike Murphy, Christopher Leung
<b><u>Transfer Programs:</u></b>	Dennis Mok

**Introductions**

**Of Guests:** President Miner invited all the members to introduce themselves and to share their area of responsibility at the college, and anything else they wanted to share with the group.

**Minutes:** Today is the first College Roundtable meeting, thus there are no minutes to approve.

**Purpose  
Of The**

**Roundtable:** President Miner stated that she does not intend to change the method of operation of the Roundtable. In the near future, she will reassess and will bring new ideas to the group for review and discussion. President Miner explains what the purpose Roundtable is. The Roundtable members are an advisory body to the President, as it relates to establishing policy, the direction of the college, always through the lens of the mission of the college and how we best serve our students. The members of this committee will bring forward ideas or concerns from the constituency they represent.

**Open**

**Hearings:** Roberto Sias expressed concern that the Student Equity Committee did not meet last year; the lack of the Foothill President's Office policy of naming buildings; last year not all of the Mission Based groups made presentations. He also requested the new President's perspective on the Foothill Roundtable/Shared Governance structure, and how does the Educational Resources Committee connect to Roundtable and its importance. The President explained that in addition to what she stated earlier, that she is committed to greater transparency, and no layoffs.

David Garrido requested a list of existing committees through out the college and whether they are active and to include the shared governance committees. He also asked for a definition of Excellence Through Inclusion.

The President requested David to provide the group with a first reading of the definition of Excellence Through Inclusion.

Art Hand inquired about the make-up of the President's Cabinet and its purpose.

President Miner stated that the President's Cabinet includes all VPs, the Director of Marketing, Dean of Faculty and Staff, and the Dean of Middlefield Campus. Its purpose is to develop college policy, establish models for instruction, and to bring ideas and concerns to the President.

**All College**

**Issues:** Basic Skills – The President announces that the Governor allocated 33 million dollars for phase III of the Basic Skills Program. This equates to approximately \$100,000 additional funding per college. Moneys will be allocated to programs that most benefit student's success. In the student assessment area, we need to find out what has worked and what we can do

different. Our mission is to prepare students for college developmental skills and create a community for students both in the classroom and extra curricular activities. The President asked students for their perspective. The ASFC President informed the group that they are working on their admission essay. The President stated that Foothill needs to offer Admission essay writing workshops. Roberto Sias tells the group that COUN100 does cover admissions essay writing, and the library also has books on the subject.

Student Outreach and Retention – The President communicated that Roseann Myers has been working with the local high schools and is making good progress in Outreach.

Voc Ed Programs – Mike Murphy is one of the representatives. Their charge is to establish a Voc Ed Programs that best serves students. Providing resources is important for the success of these programs.

## **Enrollment**

**Mgmt.:** Shirley in a brief presentation explained how the college receives state apportionment based on enrollment. She stated that it is a very difficult process, given that projections are made with a crystal ball. We guess estimated enrollment depending on what mode the college is in. Currently we are in a growth mode. Thus, our budget includes growth and hope that we make our target. The college anticipates growth in non-credit, non-resident and P.E. classes. One class can change the state's revenue. Shirley invited member of the President's Roundtable to attend Andy Dunn and Bernata Slater's budget presentations.

## **Faculty**

**Positions:** It is too early to determine how many faculty positions the college needs for 2008/2009. The current policy stipulates that faculty positions (FTEF) belong to the college, and will be allocated based on college needs. The current estimate is three faculty position to be allocated based on program needs.

## **Cultural**

**Competence:** The President's Roundtable will develop a working statement of models for Instruction. This subject will be discussed in depth at our next meeting.

Meeting adjourned at 3:03p.m.

DLC 10/24/07